

Total E&P Nigeria Limited

Operator of the NNPC/TOTAL Joint Venture

Tender Opportunity: Supply of Petroleum Product (OFFSHORE)

NipeX Tender Ref. No: 0500233

(1) Introduction;

Total E&P Nigeria Limited (TEPNG) operator of the NNPC/TOTAL Joint Venture invites interested and pre-qualified companies for this tender the opportunity to Supply of Petroleum (AGO) to Support her Operations in Nigeria. The duration of this contract will be for two years plus one year option,

(2) Scope of Work;

The scope of work consists of activities to procure and supply petroleum product. The supply will be grouped into four supply location categories. Each Supplier may and can apply to be considered for all or any number and at any location. The groups and locations are

- **2.1 Offshore (AGO by Vessel)**

It shall involve the following activities but not limited to:

- Handling of all required logistics involved in the supply and delivery of petroleum products from source to TEPNG locations stipulated for this purpose.
- Note that the Supplier's procedure for transportation from source for petroleum products shall conform to that of both the source and TEPNG standards. Supplier also has the obligation of duty of care and shall be liable for any loss or damage to the environment during the course of transportation.
- The prospective Supplier shall furnish to the COMPANY all the relevant documents for the entire supply process and COMPANY shall specify the "HOLD" AND "WITNESS" points as part of the Quality Assurance/Control

Supplier shall secure Guarantee/Warranty for the product supply and convey same to TEPNG along with the product supply.

(3)Mandatory Requirements:

- To be eligible for this tender exercise, interested contractors are required to be pre-qualified in the 2.07.02 Petroleum Products (Gas, Oils, Fuels etc.) category in NipeX Joint
- Qualification system (NJQ5) database, All successfully pre-qualified suppliers in this category Will receive in Invitation to Technical Tender (ITT) for this service
- To determine if you are pre-qualified and view the product/service category you are listed for: Open nipexnq.com and access NJQS with your log in details.

- Click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.
- If your company is not listed in product/service category you are registered with DPR to do business in this category, please, **contact NipeX office at 30, OyinkanAbayomi Street, Ikoyi Lagos** with your DPR certificate as evidence for necessary update.
- To initiate the JQS pre-qualification process, access **www.nipexng.com** to download application forms, make necessary payments and contact NipeX office for further action
- TO be eligible, all tenders must comply with the Nigerian content requirements in the NipeX system
- Experience in the Supply of the above stated petroleum product with previous supply volume to the tune of (at least 8 million litres and maximum of 50,000MT of AGO) within the last 3 years.
- Possession of Verifiable License and Government licensed storage facility in Port Harcourt/Onne, Lagos, Calabar or Warri. ISO certified Storage facilities with a minimum of 10 million litres storage capacity in Port-Harcourt is a definite advantage.
- Show proven ability to manage a supply chain capable of delivering 7 to 8 million litres of AGO per month to Offshore,
- Proof of ownership or evidence of lease agreement for vessel(s) which are in full compliance with International and National marine Regulations with a build-date of less than 20 years including Cargo segregation facilities must meet our minimum HSEQ requirement,
- Evidence of proper documentation substantiating the ability to undertake the scope of work will be demanded as part of the technical requirements. Concomitant to these requirements are;
- Permit to import issued by the DPR
- Storage permit
- Relevant import documents such as Bills of Lading, Certificate of Origin, It is forbidden to
- Supply products with questionable sources, and shall be so construed whenever product fails our quality test

(4) Nigerian Content:

COMPANY is committed to the promotion of the Nigerian oil and Gas business in alignment with the Nigerian Content Act 2010 for the Nigerian Oil and Gas Industry content development. It is important that prospective bidders familiarize themselves and comply with the provisions of the Nigeria Oil and Gas Industry Content Development Act otherwise referred to as The Nigerian Content Act at the stage of bidding. As from the commencement of this Act, the minimum Nigerian Content in any project, service or product specification to be executed in the Nigerian Oil and Gas Industry shall be consistent with the levels set in the schedule of the act and any other target as may be directed by the Nigerian Content Development and Monitoring Board (The Board)

Prospective bidders shall comply with all the provisions of the Nigerian Content Act that relates to this contract but in particular comply with the minimum Nigeria content percentage for the scopes which are covered in the schedule of the Act and any other requirement that may arise from time to time not exclusively stated in this contract but which apply to the contract in fulfilment of the Nigerian Content Act, during the bidding stage. Contractors that demonstrate their commitment to meet or exceed the Nigerian Content Act requirements shall be a ground for preferential consideration in the technical and commercial bid evaluation,

Failure to fully comply with the Nigeria content Act or demonstrate commitment to Nigeria Content Development policy of the Nigerian Government shall result to disqualification from bidding.

The key requirements of Nigerian content during the bidding stage are as follows;

- Develop a Nigerian content Plan (NOP), which shall explain the methodology of how it intends to comply to the requirements of the Acts and how to achieve the set targets in the schedule of Nigeria Oil and Gas Content Development Act and any target set by the Board. How it intends to give first consideration to services provided from within Nigeria, the employment and training of Nigerians in work programs The NCP shall, consistent with the Act. demonstrate that Nigerian Indigenous Service Companies have been given exclusive considerations to bid and executive work in shallow and deep Offshore operating areas and their full utilization and engagement of the provision of That the Project or contract has given full and effective support to technology transfer by encouraging Foreign and Multinational Companies to develop Joint Ventures and alliances with Nigerian service companies and suppliers. Tenderers detailed plan to achieve / sustain the minimum percentage of Nigeria content Level as prescribed by the applicable measurement metrics in the Schedule of the Nigerian Content Act 2010.
- Nigeria Submit certified true copies of CAC forms 10, 02 & 07 (or its equivalent; CAG 2.3, 2.4,2.5, etc) including company memorandum & article of association and/or evidence of entity's incorporation, shareholding & ownership structure in Nigeria
- This service shall be bided only by Nigerian companies with verifiable shareholding of minimum 51% Nigerian equity participation. And. All prospective bidders must be registered and qualified on the NOGIC JQS marine vessel categorization scheme
- Submit certified true copies of CAC forms 10, 02 & 07 (or its equivalent; CAC 3, 2.4,2.5, etc) including company memorandum & article of association and other evidence of entity's incorporation, shareholding & ownership structure in Nigeria. Maximizing Nigerian Content is a key Contract priority, therefore for Foreign Companies and Multinationals in alliance with a Local Company, submit evidence that the Local Company is an indigenous Company and the binding agreement of the Alliance duly signed by the CEO of both parties and stating the specific work scope to be performed by each member of the Alliance.

- Provide detailed description of the location of in-country committed facilities & infrastructure (assets, equipment, product storage facilities, technical office, and administrative space, storage, workshop, assembly area, repair & maintenance, testing, laboratory, etc) in Nigeria to support this contract or submit a credible and verifiable plan towards setting-up to support this contract, evidence that 50% of all equipment deployed to work by Multinational and International Companies are owned by the Local Subsidiaries or submit a credible and verifiable plan towards compliance to this requirement.
- Submit the detailed description of facilities and infrastructure in Nigeria with evidence of Ownership and location in- country.
- All personnel positions (key and non key) shall be staffed by Nigerian National Employees. These include but not limited to Engineers, Technicians, Assistance and other Personnel required on the contract. Therefore, Tenderers shall provide evidence of Contractor Organization with personnel list by name, nationality and positions nominated on the contract
- Provide project-specific training, man-hour budget, skill development and technology transfer plan for Nigerian personnel or indigenous business including evidence of past performance on training and development for Nigerians nationals & indigenous business, Plan for sponsorship of Nigerians to acquire competence and/or certification. Further development of local employees as Bidders would be requested to execute an enforceable MOA with Local Training Service Provider for the provision of training services in specific technical disciplines involved in the project.
- Provide description of how bidders have given first considerations to the utilization of Nigerian resources, particularly labour and services in the execution of this contract. maximizing Nigeria content is a key Project Priority

(5)Closing Date:

Only tenderers who are registered with 2.07.02 Petroleum Products (Gas, Oils, Fuels etc.) categories in NipeX Joint Qualification System (NJQS) database as at **27th October 2015** being the advert close date shall be invited to submit Technical Bids.

(6)Additional Information:

Evidence of proper documentation substantiating the ability to undertake the scope of work will be demanded as part of the technical requirement. These will include

Performance

- (a) List of experience in such deliveries (past records for the last five (5) years)
- (b) Reference of three (3) years major customers that can be contacted for information.

Financial Standing

- (a) Evidence of 200 million Nigerian Naira (NGN) or equivalent working capital and summary of current bank statement or proof of other financial facilities.
- (b) Evidence of three (3) years Tax Clearance Certificate and suitable proof of source of capital.

Equipment Requirement

- (a) Description and specification of Equipments currently owned by supplier and proof of ownership. Where equipment is to be leased or rented, provide evidence of availability of equipment for the work scope.
- (b) All oil product tanker vessels shall be in compliance with OCIMF or NIMASA standards and regular SIRE reports.
- (c) All oil products tanker vessels shall be equipped with suitable equipment such as hoses and fenders to transfer AGO at sea to platform supply vessels
- (d) All oil vessels shall be pre-mob to satisfy HSE standard.

Technical Information

- (a) Details of suppliers is Quality Assurance and Quality Control Procedures
- (b) Evidence showing details of onshore base for technical support, Laboratory Analysis and Services.

HSE

- (a) Details of suppliers Health, Safety and Environment (HSE) policy and programme together with Sustainable Development (SD).
- (b) Safety records of records of Accident, Injuries, damages and Summary for Near Misses, LTI, for the past three (3) years.

- Interested supplier must be pre-qualified for the product/service category in NJQS
- Full tendering procedure will be provided only for contractors that have been successfully pre-qualified in
- This advertisement shall be neither misconstrued as an Invitation to Tender (ITT) nor as a commitment on the-part of TEPNG to award a contract to any supplier and or associated companies, subcontractors or third-party agents,

- This advertisement shall not entitle pre-qualified companies to make any claims whatsoever and seek any indemnity from TEPNG and/or partners by virtue of such companies having being pre-qualified in
- All costs incurred in preparing and processing NJQS pre-qualification shall be for the account of contractor.
- Suppliers that are pre-qualified for this product/service category in NJQS must ensure that the name and contact details (physical address, email address and telephone numbers) of their company and authorised/responsible personnel is up to date in their company profile in the NJQS data base. TEPNG will communicate only with authorized officers of the pre-qualifying companies and not through individuals or agents.